LOUISVILLE METRO COUNCIL COMMITTEE MINUTES

Contracts and Appointments Committee Meeting March 30, 2010 4:02 P.M.
City Hall, Third Floor

Present: Chair: CM Benson

Vice Chair: CW Woolridge

Members: CW Butler and CM Stuckel

Chairman Benson began the meeting by announcing the members and non-members of the committee that were present. A quorum was established.

Pending Legislation

R-78-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED RENEWAL PROFESSIONAL SERVICE CONTRACT – (TILFORD DOBBINS ALEXANDER BUCKAWAY AND BLACK PLLC - \$100,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Madonna Flood

Motion to approve made by Mary C. Woolridge and second by Rick Blackwell.

Discussion: William Hornig, Director of Louisville Metro Human Resources, spoke to the item. The following was discussed.

- Renewal Professional Service Contract with Tilford Dobbins Alexander Buckaway and Black Law Firm that has represented the city prior to merger as well as merged government for the Civil Service Board, Police Merit Board and the Merit Board
 - ✓ They have years of experience with Metro Government
- ❖ The Contract is \$100,000.00.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-81-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND AN AMENDMENT TO THE FOLLOWING NONCOMPETITIVELY NEGOTIATED PROFESSIONAL SERVICE CONTRACT – (LOUISVILLE ENTERPRISE CENTER, INC. D/B/A LOUISVILLE ENTERPRISE GROUP, INC. – AN ADDITIONAL \$66,969.37 FOR A NEW NOT-TO-EXCEED AMOUNT OF \$266,969.37).

Status:-In-Committee

Committee:-Contracts and Appointments

Primary Sponsor:-Judy Green

Motion to approve made by Glen Stuckel and second by Mary C. Woolridge

Discussion: Bruce Traughber, Director of Economic Development, spoke to the item. The following was discussed.

- The Louisville Enterprise group is the organization that manages the NIA Center
 - ✓ Each year the maintenance is established and their operating budget is in the budget that is presented to the Council.
 - ✓ Last year approximately \$134,000 was budgeted for maintenance and operation of the building
 - ✓ Two things has occurred since the budget was approved
 - Had a Flood Have been reimbursed by the Insurance Company for the flood damage. Need authorization to make the expenditures they already have
 - Have new tenants coming into the building that want to change the color scheme on the some walls - they will have to pay for the painting the walls
 - They have agreed to pay for the paint and painting the walls
- ❖ Need to increase the amount that LAG is authorized to spend for maintenance in the building by the \$66,969.37
 - ✓ The funds are non-general fund dollars that are reimbursements from Insurance and costs assumed by a new tenant coming into the building

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-88-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED RENEWAL PROFESSIONAL SERVICE CONTRACT – CRIMINAL JUSTICE COMMISSION - DEBORA McGILL - \$36, 600.00.

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Cheri Bryant Hamilton

Motion to approve made by Mary C. Woolridge and second by Marianne Butler.

Discussion: Faith Augustine, Criminal Justice Commission, spoke to the item. The following was discussed.

- Debora McGill to be the Coordinator for new program in the Shawnee Neighborhood
 - ✓ Shawnee Justice Reinvestment Program
 - ✓ Modeled after a program that is in operation in Newburg Neighborhood
 - ✓ Ms. McGill comes to the program highly recommended
 - ✓ She is a Shawnee resident and familiar with the Neighborhood

- ✓ The program will primarily serve individuals that are currently incarcerated in our Louisville Metro Jail Facility who are residents of Shawnee and will be returning back to the Shawnee Neighborhood when they are released
- ✓ Male and Female can participate in the Adult Program have to be 18 years of age or older
- ✓ Screening process
- ✓ They apply for the program from the facility they are housed in
- ✓ Sex Offenders or anyone convicted of a Crime Against Children cannot apply

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-79-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED RENEWAL CONTRACT – (NUBRO, INC. D/B/A BRODART COMPANY - \$500,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments

Primary Sponsor:-Glen Stuckel

Motion to approve made by Mary C. Woolridge and second by Marianne Butler.

Discussion: Melanie Lilly, Assistant Director of The Louisville Free Public Library, spoke to the item. The following was discussed.

- The contract is one of four that the Library has for their book s and books supplies
- ❖ They were bid out a year ago this is the first renewal
- Due to the expenditure level with books and the commodity expected of them the contracts are done this way so they can have flexibility
 - ✓ The Library does not have to order from one vendor
 - ✓ Example of why the Library needs multiple contracts if there is a best seller— which would be in high demand by their patrons and one particular publisher cannot provide it to them, they could go on a wait list for months to get the book
 - ✓ The Library has other contracts in place where they can get that particular book if needed

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None) R-80-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED RENEWAL CONTRACT – (BAKER AND TAYLOR, INC. - \$1,500,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments

Primary Sponsor:-Glen Stuckel

Motion to approve made by Glen Stuckel and second by Mary C. Woolridge

Discussion: Melanie Lilly, Assistant Director of The Louisville Free Public Library, spoke to the item. The following was discussed.

- Ms. Lilly stated this is the same situation as the item above and this is one of the four contracts.
- ❖ Baker and Taylor, Inc. operate like a wholesaler.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-82-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED RENEWAL CONTRACT – (MIDWEST TAPE, LLC - \$500,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments
Primary Sponsor:-Vicki Aubrey Welch

Motion to approve made by Mary C. Woolridge and second by Rick Blackwell

Discussion: Melanie Lilly, Assistant Director of The Louisville Free Public Library, spoke to the item. The following was discussed.

- ❖ This contract is for Audio Books, CD's and DVD's that are very popular
- Down Loadable Audio Books are under a separate contract
 - ✓ This is a subscription service The Library subscribes to the service and it allows the public to have the down loadable books on their web-site
 - ✓ Only one can be down loaded at a time
 - ✓ When the public goes on line there are four services but the library only has one service due to cost

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-92-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED RENEWAL CONTRACT – (BOOK WHOLESALERS, INC. - \$500,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments Primary Sponsor:-Brent Ackerson

Motion to approve made by Glen Stuckel and second by Marianne Butler.

Discussion: Melanie Lilly, Assistant Director of The Louisville Free Public Library, stated this is the exact same thing as the above items and this is the fourth contract.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-66-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (COMSTOCK BROTHERS ELECTRIC COMPANY, LLC - \$50,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Mary C. Woolridge

Motion to approve made by Mary C. Woolridge and second by Glen Stuckel.

Discussion: Jim McGovern from the Mayor's Office and Paul Rutherford, County Attorney's Office, spoke to the item prior to the arrival of Ted Pullen.

Mr. Govern stated all of the contracts have been bid out and it set up a system in which Mr. Pullen can use one contractor against another for bidding purposes. It also opens it up to many small contractors which is a good thing.

Paul Rutherford, County Attorney's Office, stated he could not advocate on behalf of the items and their role is to be legal advisors. He stated he wrote the contracts and he would try to give the committee some background on each one of them. The following was discussed.

The problems Public Works had there were several small jobs for HVAC, Plumbing and sometimes Roofing

- When Public Works went out to bid for the small jobs it was very time consuming and very low dollar amounts
- Public Works asked what could they do to get the work done according to the rules of the Procurement code
- Mr. Rutherford told them they could do PSC's
- Within the body of each PSC there is a statement that says there are three contractors for HVAC Work
 - ✓ Each one of the contractors has to submit a quote on each job
- There is no work given out until each contractor gives a bid and the job is given to the lowest bidder
- This is quicker than going through the Purchasing Department
- The idea behind this is to save Metro Government money because they have a lot of small jobs

CW Woolridge asked their financial advisor Beth Stenberg to give her input regarding the matter.

Beth Stenberg stated she have seen contracts done like this because it is a more efficient type thing. She stated she had a conversation with Mr. Pullen regarding the number of small contracts that they had to get done. Ms. Stenberg stated as the County Attorney's Office stated they have done this in the past and it works very well for a department like Public Works.

The Committee was told Mr. Pullen was on his way to speak regarding the items.

Motion to take a Five Minute Recess made by Chairman Benson and second by CW Woolridge, without objection.

The meeting resumed.

Ted Pullen, Director of Public Works and Assets, spoke to the 11 Contracts. The following was discussed.

- In years past there have been annual contracts; if the primary vendor could not do the job the secondary vendor was called.
- ❖ In order to increase competition and drive the price down
 - ✓ Public Works advertised for a series of contracts and asked for their wage rate, qualifications and experience
 - ✓ Anybody who can meet the threshold screening financially stable company, has the manpower, equipment and experience, Public Works would enter into a contract with them
 - ✓ Three to Five Contractors in each of these areas Plumbing, Electrical and HVAC –
 they are used when the scope of work is beyond what Public Works employees are
 able to do
 - ✓ If there is a job each contractor comes down the day before and gives a quote and the lowest quote is accepted
 - ✓ This is how Public Works will be doing their business from this point on this will open the work up to more people and have competition on each piece of work
- ❖ What determines the amount of a contract The amount of a contract is set-up on the type of work that has to be done
- By Law you have to have some type of limit in the contract
- Minority or Female Contractor that met the qualifications would be considered qualified
 Public Works did reach out to Minorities and Female Contractors
- Public Works has Plumbers and HVAC people on staff If they do not have the expertise, they use other contractors
- In case of an emergency the Mayor has the authority to declare an Emergency to use other contractors – (example) Flooding of the Library
- All jobs are posted on Metro Government Web-site

CW Woolridge requested in the future she would like for contracts to be flagged to highlight if they have hired a Female or Minority contractor

Mr. Pullen stated he would request the information to bring them up to date regarding Female and Minority Contractors from Human Relations.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-67-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (ALTERNATIVE ELECTRICAL SERVICES, INC. - \$50,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Mary C. Woolridge

Motion to approve made by Rick Blackwell and second by Mary C. Woolridge.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-68-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (WALKER MECHANICAL CONTRACTORS, INC. - \$90,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Mary C. Woolridge

Motion to approve made by Glen Stuckel and second by Marianne Butler

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-69-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (C-SQUARED, INC. - \$90,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments Primary Sponsor:-Mary C. Woolridge

Motion to approve made by Mary C. Woolridge and second by Marianne Butler.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-70-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (LUSK MECHANICAL CONTRACTORS, INC. - \$200,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Mary C. Woolridge

Motion to approve made by Mary C. Woolridge and second by Glen Stuckel

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-71-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (E & E MECHANICAL, INC. - \$90.000.00).

Status:-In-Committee

Committee:-Contracts and Appointments

Primary Sponsor:-Mary C. Woolridge

Motion to approve made by Glen Stuckel and second by Marianne Butler.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-72-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (KEY MECHANICAL SERVICE, LLC - \$200,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments Primary Sponsor:-Mary C. Woolridge

Motion to approve made by Mary C. Woolridge and second by Glen Stuckel.

Discussion: CM Blackwell stated the Contractor is related to his wife.

This item was sent to **Old Business** on the April 15, 2010 Council Agenda due to an abstention by CM Blackwell

Passed

For: 4; Against: 0; Abstain: 1; Absent: 0

For: Mary C. Woolridge, , Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None)

Abstain: Rick Blackwell

Absent: (None)

R-73-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (WALKER MECHANICAL CONTRACTORS, INC. - \$200,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Mary C. Woolridge

Motion to approve made by Glen Stuckel and second by Marianne Butler.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-74-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (ADVANCED ELECTRICAL SYSTEMS, INC. - \$50,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Mary C. Woolridge

Motion to approve made by Glen Stuckel and second by Rick Blackwell

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-75-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (SCHARDEIN MECHANICAL CONTRACTORS, INC. - \$90,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments **Primary Sponsor:-**Mary C. Woolridge

Motion to approve made by Mary C. Woolridge and second by Rick Blackwell.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

R-76-03-10 A RESOLUTION PURSUANT TO THE CAPITAL AND OPERATING BUDGET ORDINANCES, APPROVING THE APPROPRIATION TO FUND THE FOLLOWING NONCOMPETITIVELY NEGOTIATED NEW CONTRACT – (TRANS ELECTRIC, INC. - \$50,000.00).

Status:-In-Committee

Committee:-Contracts and Appointments

Primary Sponsor:-Mary C. Woolridge

Motion to Approve made by Rick Blackwell and second by Marianne Butler.

By unanimous vote, this item was sent to the **Consent Calendar** on the April 15, 2010 Council Agenda.

Passed

For: 5; Against: 0; Abstain: 0; Absent: 0

For: Mary C. Woolridge, Rick Blackwell, Marianne Butler, Glen Stuckel, Stuart Benson

Against: (None) Abstain: (None) Absent: (None)

Motion to Adjourn made by CM Stuckel.

Without objection, the meeting adjourned at 4:55 p.m.

*NOTE: Items sent to the Consent Calendar or Old Business will be heard before the full Council at the April 15, 2010 Council Meeting.

MEM